

# MCKINLEY THATCHER PTA MEETING MINUTES

**DATE:** 07.17.2018  
**TIME:** 7:00 PM – 8:30 PM  
**LOCATION:** Lawrence Residence

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## I. ATTENDEES

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Jason Kopecky	Scott Lawrence
Stephen Kozicki	Barb Silverstein

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## II. REPORTS

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### A. Treasurer Report - Scott Lawrence:

2017 – 2018 Beginning Balance:	\$19,472.70
2017 – 2018 Budgeted Income:	\$42,074.99
2017 – 2018 Budgeted Expenses:	<u>-\$42,831.99</u>
2017 – 2018 Ending Balance:	\$18,715.70
2018 – 2019 Beginning Balance:	\$18,715.70
2018 – 2019 Budgeted Income:	\$32,500
2018 – 2019 Budgeted Expenses:	<u>-\$40,250</u>
2018 – 2019 Budgeted Ending Balance:	11,965.70

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## III. ACTION ITEMS

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### A. Develop Proposed Budget for 2018 – 2019

- Scott Lawrence presented the Budget Report.
- Scott Lawrence, Barb Silverstein, Stephen Kozicki and Jason Kopecky reviewed each line item of the budget report and considered the events of last year and how they impacted the budget to develop the new budget which will be proposed during the first PTA meeting.
- Some line items were eliminated or consolidated.
- Barb will reach out to Sonia Geerdes to see how much the PTA should allocate for the Field Trip Budget
- See 2018 – 2019 budgeted income, expenses and balance above.

### B. School Registration Preparation

- School Registration is August 8<sup>th</sup> and 9<sup>th</sup> from 8:00 am to 3:00 pm
- Barb will reach out to Alise Lawrence regarding:
  - E-mail list Form
  - Contact Book Form
  - Donation Request Form
  - Membership Document
- Barb will send out a Sign-Up Genius for volunteers to sit at the PTA desk.

### C. Open House

- The Open House is Thursday, August 16<sup>th</sup> at 5:30 pm.
- Barb will inquire with food trucks near her office to see if any are interested in being at the Open House.
- Jolon Clark and Sarah Clark also have a contact for a food truck if one is needed.

#### D. McKinley-Thatcher T-shirts Orders

- The idea of ordering new T-shirts was discussed.
- It was decided that we will have T-shirt order forms at the Open House and the School Registration table and if we get enough orders, we can order more.
- Both Jolon Clark and Stephen Kozicki have contacts for ordering T-shirts.

#### E. Additional Check Signers

- The idea of adding Jason and Stephen to the account as additional check signers was discussed and it was decided that it would be useful to facilitate and expedite cutting checks.
- Jason, Stephen, and Scott will coordinate a day to go to the bank to start and hopefully complete the process Jason and Stephen becoming authorized to sign checks.

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### IV. EVENT COORDINATORS

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**The following Event Coordinators will need to be confirmed at the fall PTA Meetings:**

#### All Year Coordinators

Amazon Smile Coordinator

Auction Committee

Book Fairs

Box Tops

Carnival Coordinator

CSC-PTA Liaison

Cultural Committee

Destination Imagination

DU Sporting Event Coordinator Night

Fundraising Coordinators

Garden Coordinator

Membership Committee

Platt Park Parents Coordinator

Playdate Coordinator

Reading Is Fundamental

Restaurant Nights

Safeway, King Soopers, Sprouts Cards

Teacher Coffee Coordinator

Yearbook

5<sup>th</sup> Grade Legacy Project

Alise Lawrence

Allison Hunter and Allison Gleichman

Barbara Silverstein

Reach out Harriet Carniero

T.B.D. – Fall event

Allison Gleichman

Kaela Evans, Ingrid Hoff & Katie Millard

Sarah Clark – Ben’s interested in learning about it

Scott Lawrence

Allison Hunter and Allison Gleichman

Ben Schumacher

T.B.D. (10/1/17 & 3/1/18 Deadlines)

Caitlin Kozicki?

Allison Gleichman around choice time

Barbara Silverstein

Caitlin Kozicki?

Scott Lawrence

Stacie Rudy?

Jason Kopecky, Barbara Silverstein & Kaela Evans

?

#### September

Contact Book

Room Parent Coordinator

Reflections Coordinator

Tee Shirt Coordinator

Zoo Coordinator

Alise Lawrence – reach out to Kaymen Triplet

Alise Lawrence

Like a liberal arts competition?

Stephen Kozicki

?

#### October

Fall Dance Coordinator October

Dana and Monica?

(Glow Dance theme?)

<b>National Walk to School Day (10.04.17)</b>	<b>T.B.D.</b>
<b><u>November</u></b>	
Turkey Trot (November)	Karen Thomson and Alise Lawrence
<b><u>January</u></b>	
Science Night (01.11.18)	Sonia Geerdes
<b><u>February</u></b>	
<b>Chili Cook Off (February)</b>	<b>T.B.D.</b>
<b><u>March</u></b>	
Math Night	Sonia Geerdes
Cultural Night	Alise Lawrence and Kaela Evans
<b><u>May</u></b>	
Bike to School (05.29.18)	Stacie Rudy and Karyn Pocerlich
Teacher Appreciation	Barb Silverstein
5th Grade Continuation	Stacie Rudy

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## **V. UPCOMING EVENTS**

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August 8 <sup>th</sup> & 9 <sup>th</sup>	School Registration
August 16 <sup>th</sup>	Open House
August 20 <sup>th</sup>	1 <sup>st</sup> Day of School Celebration