



## Collaborative School Committee September 6, 2016

### McKinley-Thatcher Elementary School

1230 S. Grant Street  
Denver, CO 80210

#### Meeting Agenda:

- 5:00 – 5:05 Call to order, Review meeting agenda, Sign-in
  
- 5:05 - 5:30 Distribute CSC Handbook  
Review rules of order, quorum, and consensus-based decision making  
Review membership and officer requirements
  
- 5:30 – 5:45 Elections  
Nominations of Chairperson and Secretary  
Clarify terms of other members
  
- 5:45 – 6:00 Enrollment Update and Budget Implications (to be continued in October)

# Meeting Minutes

September 6, 2016

McKinley-Thatcher CSC

## 1. Attendees

Sonia Geerdes, Kim Hollingsworth, Linda Monroe, Matt Riley, Ingrid Hoff, Alise Lawrence

### Known absentees due to date change

Martha Biery, Becca Davidson, Jason Kopecky

Quorum established. Meeting called to order at 5:07pm

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## 2. CSC Meetings

- Make meeting feel more public and more welcome and more open. One way is via marketing on the Website. Another way is via Friday folder emails.
  - CSC goals are to drive the work of the school, promote high achievement, and increase family involvement at the school
  - CSC is not involved in logistics and the day to day.
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## 3. CSC Handbook

- New CSC Handbook distributed
  - Reviewed rules of order, quorum, and consensus-based decision making
    - All members vote with a hand. If completely in favor, they show 5 fingers. If they're not at all in favor, they show a fist. Or they can show something in-between. 0, 1, or 2 fingers means not on board. 3, 4, or 5 fingers means willingness to move forward. For a motion to pass, all voters must show 3+ fingers.
  - Reviewed membership and officer requirements
    - Recommendation
      - 1 Principal
      - 3 family members
      - 1 community member
      - 1 classified staff
      - 3 teachers
    - CSC members are the people who can vote at meetings.
    - People that have shown interest to date include 1 principal, 3 teachers, 1 classified employee and 4 parents.
    - Will push out the invitation to join for 1-2 more weeks and in person at the PTA meeting (that followed the CSC meeting).
    - Last year quorum was 5 members of the 9-member committee. Decision to push out the decision until the October meeting on how many people will constitute a quorum.
  - Anyone is welcome to attend meetings and share thoughts. Only CSC members may vote.
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## 4. Elections

- Alise is willing to be the secretary again. Kim is willing to be the alternate chairperson again. Sonia to ask Martha if she'd like to be the primary chairperson again.
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## 5. Enrollment and Budget

- Short 25 students from projection. McT receives ~\$4,000/student. This shortage puts McT down ~\$100,000.
  - Last year up 21 students from projection.
  - Last year's surplus and some other factors gave us a \$107,000 cushion to roll into this year. This surplus will pay for this year.
  - One reason for extra cushion is that we do not have a teacher leader at the school this year. Many candidates were interviewed, but those offered the job received higher offers. McT wants to make sure that the person in this role is a good fit. This year by not having this role, Sonia will have 17 direct reports. She will utilize the DPS Partners to help with this. CSC will re-evaluate in a few months what the teacher leadership role would be next year.
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## 6. Expansion

- Bond & Mill Levy on the November 2016 ballot includes \$40,000 for McT. This is for deferred maintenance items and does not include money for building out more classrooms.
  - The expansion would be a basic addition of 5-6 classrooms in a row with a hallway and bathrooms.
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## 7. McT needs "a thing"

- Local elementary schools have a thing. For example, Lincoln has Montessori, Asbury has STEM, and Cory is a GT magnet.
  - Sonia has been brainstorming with DPS personnel on what might be a good fit for McT to distinguish itself and also be a long-term thing as staff changes happen at the school from year to year.
  - Researching Expeditionary Learning. There are Expeditionary Learning schools in the various corners of the DPS district, but none located close to McT. The example schools are Odyssey (NE), Shoemaker (SE), Downtown Expeditionary (downtown), Centennial (NW) and Rocky Mountain School for Expeditionary Learning (east).
  - Next steps can include attending the national conference in Detroit in October or visiting some of the schools. Linda to reach out to Odyssey to start learning more and begin to determine if it would be a good fit for our community. Need to also learn more about the application process and the cost. Matt to reach out to Paul Santos.
  - Additional outdoors things include promoting free ski passes, researching bus rentals to go to showshoe/ski/etc. places, Balarat, trips for kids, and other organizations that get kids out of the city.
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## 8. Family Nights

- Sonia has reached out to Community Resources Inc. (CRI) to line up the fall family / academic night.

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Meeting adjourned at 6:07pm.

### Action Items:

Item	Owner	Needed By
1. Decide on what constitutes a quorum for this meeting	All	October meeting
2. Ask for more volunteers to join CSC via Friday folders	Ingrid	1-2 more weeks
3. Ask for more volunteers to join CSC at PTA meeting	Sonia	9/6 - Done
4. Reach out to community members to join CSC	Alise	October meeting
5. Ask Martha if she wants to be the primary chairperson again this year	Sonia	October meeting
6. Re-look at the teacher leader role for the 2017-2018 school year.	CSC	January meeting?
7. Learn more about Expeditionary Learning at Odyssey	Linda	October meeting?
8. Reach out to Paul Santos to learn more about expeditionary learning.	Matt	October meeting?