



Discover a World of Opportunity™

Collaborative School Committee September 11, 2018

McKinley-Thatcher Elementary School

1230 S. Grant Street
Denver, CO 80210

Meeting Agenda:

- 5:00 - 5:05 Call to order, Review meeting agenda, Sign-in
- 5:05 - 5:15 Distribute CSC Handbook
Review rules of order, quorum, and consensus-based decision making
Review membership and officer requirements
- 5:15 – 5:45 Elections of Elected Positions
Nominations of Chairperson and Secretary
Clarify terms of other members
- 5:45 - 6:00 Enrollment Update and Budget Implications
- 6:00 - 6:30 MT Expansion Project Update & BLUEPRINTS!!

Upcoming Meetings:

Tuesday 10/9	5:00 – 6:30 pm	SPF / School Improvement Plan / Expansion
Tuesday 11/13	5:00 – 6:30 pm	SPF / School Improvement Plan / Expansion
Tuesday 12/11	5:00 – 6:30 pm	Preliminary Budget Priorities
Tuesday 1/8	5:00 – 6:30 pm	Budget, Staffing Plan
Tuesday 2/12	5:00 – 6:30 pm	School Improvement Plan
Tuesday 3/12	5:00 – 6:30 pm	TBD
Tuesday 4/9	5:00 – 6:30 pm	TBD
Tuesday 5/14	5:00 – 6:30 pm	TBD

5:02: Called meeting to order

5:06 CSC Handbook distribution and review of rules/requirements:

- Proposals made by someone, then someone must second that proposal
 - o Not a majority rules system – we work towards consensus
- Major decisions must have a quorum to approve – must have all parties represented: parents, teachers, staff, community members
- You must fit one of the group types to be a voting part of CSC – looking for 2 year terms
- Looking for more involvement – parents who are interested in joining

5:15 PowerPoint about CSC responsibilities and objectives:

What the CSC Does:

- Develop the school
- Develop high achievement
- Recommendations about staffing and budgeting
- Increase family involvement
- Required by Colorado Law
- Provide guidance to the principal

What the CSC Does Not Do:

- SLT (senior leadership team) work on other aspects of the school
- Day to Day operations of the school

5:30 Proposal of Officers & Compositions

- Idea proposed to wait until next month to vote on these in hopes of more involvement next month to determine composition
- Searching for community member representatives
 - o Looking into the apartments, South Pearl businesses
- Suggestion: Send minutes to members before each subsequent meeting

5:37 Nominations of Officers

- Allison Gleichman (parent)– Secretary
- Kaela Evans (teacher) – Chairperson

Terms:

Year 1: Julia, Jason, Allison, Jessica

Year 2: Kaela, Kaitlyn, Sarah, Barb, Lindsay

5:45 – Enrollment Update and Budget Implications

- Fall Adjustment – our budget is increasing we are higher than projections by 9 students
 - o 90,000 dollars carry forward
 - Spent some on interventions, spent about 50,000 to make budget work
 - We have about 50,000 more coming in based on enrollment

- 15,000 dollars to hire admin. assistant again
- ~14,000 we did not spend
- 54,000 now – will be finalized next week
- Looking for another para 2nd – 5th grade: Interviewing for that position
- Investing in expansion – when to add the different grade levels
 - Expanding year by year – decision for CSC at the end of the year

6:00 – Expansion Update

- Couldn't attach to the gym
- Added an area for retention of water
- Added 4th, 5th, art, bigger work space
- Office re-do – 2 work station, change counters
- ECE 4 (room 102) becomes Special Education
- Current Special Education room becoming conference/lounge space
- Library furniture
- Mac Lab
- New mural in the library
- Flexible seating in the school – Thanks PTA

6:25 – Suggestions for next meeting: Hold space on all future agendas to address community concerns

6:30 – Meeting adjourned

Action Items:

Call local businesses

- Pearl Street Businesses – Allison
- Hanover – Sonia

Send minutes to CSC members – Sonia